

## Royal Poinciana Condo 2019 Operating Budget

INCOME	Monthly	Annually
Assessment Income - 6310	87,617.78	1,051,413.42
Reserve Assessments - 6810	7,556.42	90,676.99
<b>TOTAL INCOME WITH RESERVE</b>	<b>95,174.20</b>	<b>1,142,090.41</b>

EXPENSES	Monthly	Annually
<b>General &amp; Administrative</b>		
Accounting & Audit Fees - 7020	1,000.00	12,000.00
Legal & Professional - 7160	1,500.00	18,000.00
Background Fees - 7170	250.00	3,000.00
Bank Charges - 7250	500.00	6,000.00
Credit Card Fees - 7255	200.00	2,400.00
Insurance Property/Liability - 7280	14,600.00	175,200.00
Petty Cash - 7310	250.00	3,000.00
Office Supplies - 7320	350.00	4,200.00
Accounting Software - 7330	150.00	1,800.00
Office Equipment & Repair - 7325	100.00	1,200.00
Printing & Postage - 7400	300.00	3,600.00
Copier Lease/Maintenance - 7401	250.00	3,000.00
Corporate Annual Report - 7460	10.00	120.00
Licenses, Fees, Permits - 7470	20.00	240.00
Condominium Filing Fee - 7475	135.00	1,620.00
Contingency Fund - 7480	1,382.79	16,593.56
Bad Debt Expense- 7990	1,500.00	18,000.00
<b>Total General &amp; Administrative</b>	<b>22,497.79</b>	<b>269,973.56</b>
<b>Community Room/Building</b>		
Pool Service - 8210	325.00	3,900.00
Pool Repairs & Supplies - 8220	125.00	1,500.00
Pool License - 8230	25.00	300.00
Gym Equipment Maintenance - 8390	350.00	4,200.00
<b>Total Community Room/Building</b>	<b>825.00</b>	<b>9,900.00</b>
<b>Personnel Expense</b>		
Payroll Processing Fee - 8610	250.00	3,000.00
On site Personnel - 8620	16,200.00	194,400.00
Federal Employer Contribution - 8710	3,000.00	36,000.00
Medical Insurance - 8750	4,000.00	48,000.00
Workers Compensation - 8780	600.00	7,200.00
<b>Total Personnel Expense</b>	<b>24,050.00</b>	<b>288,600.00</b>

<b>EXPENSES</b>	<b>Monthly</b>	<b>Annually</b>
<b>Utilities</b>		
Electricity - 8910	2,750.00	33,000.00
Water & Sewer - 8930	16,350.00	196,200.00
Cable TV - 8941	200.00	2,400.00
Telephone Office - 8990	300.00	3,600.00
Telephone Gate - 8991	175.00	2,100.00
<b>Total Utilities</b>	<b>19,775.00</b>	<b>237,300.00</b>
<b>Maintenance</b>		
Building/Roof Repair & Maint - 9110	2,000.00	24,000.00
Backflow Certificate - 9161	20.00	240.00
Gate Repairs - 9170	850.00	10,200.00
Plumbing Repairs & Drain Cleaning-9180	1,250.00	15,000.00
Electrical Repairs & Supplies - 9190	150.00	1,800.00
Maintenance & Cleaning Supplies - 9200	750.00	9,000.00
Equipment Repair/Purchase - 9580	100.00	1,200.00
<b>Total Maintenance</b>	<b>5,120.00</b>	<b>61,440.00</b>
<b>Contract Services</b>		
Lawn & Tree Maintenance - 9610	4,500.00	54,000.00
Irrigation Maint & Repair - 9611	900.00	10,800.00
Fertilization & Pest Control - 9612	1,600.00	19,200.00
Alarm Monitoring Clubhouse - 9625	75.00	900.00
Security Services - 9150	3,000.00	36,000.00
Golf Carts - 9651	75.00	900.00
Fire Alarm/Extinguisher/Insp - 9660	1,250.00	15,000.00
Trash Collection - 9700	3,500.00	42,000.00
Lake & Fountain Service - 9800	450.00	5,400.00
<b>Total Contract Services</b>	<b>15,350.00</b>	<b>184,200.00</b>
<b>Reserve Contribution</b>		
Reserve Transfer - 9910	7,556.41	90,676.92
<b>Total Reserve Contribution</b>	<b>7,556.41</b>	<b>90,676.92</b>
<b>TOTAL EXPENSES</b>	<b>95,174.20</b>	<b>1,142,090.48</b>