

ROYAL POINCIANA ARCHITECTURAL MODIFICATION REQUEST FORM

Name: \_\_\_\_\_ Unit #: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number(s): \_\_\_\_\_

Approval is hereby requested to make the following modification(s), alteration(s) or improvement; (Please include such details and/or samples as the dimensions, materials, color, design, location and any other pertinent data.)

- All accordion/hurricane shutters must be beige. Sample or picture of color must be submitted.
- Hard surface floor installations must include installation of 5mm cork sound absorbing material. Sample of material must be submitted.

Type of ACC Modification Requested:  
\_\_\_\_\_  
\_\_\_\_\_

Include with your application the following if applicable;

- Proposed Improvement Contract
- Applicable City Permit (or must be obtained prior to commencing work and copy must be submitted to the association)
- Copy of Contractor's License and Insurance - including workmen's compensation.

I understand and will comply to:

- That if the modification is not completed as approved, said approval can be revoked and the modification will be reversed at my expense.
- That I am responsible to pay for my contractor and for repair of any damage done to the common areas as a result of my modification.
- To comply with the State, County, or City building codes, and obtain all permits if applicable.
- To abide by the decision of the Architectural Control Committee or the Board of Directors.
- That if the modification is not approved or does not comply, I/we may be subject to court action by the Association and that I/we shall be responsible for all reasonable attorney's fees.

\_\_\_\_\_  
Date of Request

\_\_\_\_\_  
Signature of Unit Owner (must be owner on deed)

Fax form to Royal Poinciana at 954-917-0435, mail to Royal Poinciana @ 1275 SW 46<sup>th</sup> Avenue, Office, Pompano Beach, FL 33069 or email to [royalpcondo@bellsouth.net](mailto:royalpcondo@bellsouth.net).

**PLEASE DO NOT WRITE BELOW LINE- ASSOCIATION USE ONLY**

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( ) Conditionally Approved ( ) Disapproved ( ) Incomplete Date: \_\_\_\_\_

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_  
Title: \_\_\_\_\_ of Royal Poinciana Condominium Association, Inc.